



HINKLE + LANDERS

Certified Public Accountants + Business Consultants

**MANUELITO NAVAJO
CHILDREN'S HOME, INC.**

**INDEPENDENT AUDITOR'S REPORT
AND FINANCIAL STATEMENTS**

**For The Year Ended December 31, 2016
With Comparative Totals for 2015**

MANUELITO NAVAJO CHILDREN'S HOME, INC.
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MANUELITO NAVAJO CHILDREN'S HOME, INC.
OFFICIAL ROSTER
For the Year Ended December 31, 2016, With Comparative Totals For 2015

Official Roster

<u>Name</u>	<u>Position</u>
David Brown	President
Clifton Tuggle	Vice-President
Mark Newman	Secretary
Lynn Dunson	Director
Greg Peterson	Director



INDEPENDENT AUDITOR’S REPORT

To the Board of Directors
Manuelito Navajo Children's Home, Inc.

Report on the Financial Statements

We have audited the accompanying financial statements of Manuelito Navajo Children’s Home, Inc. (the Home)(a nonprofit organization) which comprise the statement of financial position as of December 31, 2016, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management’s Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor’s Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity’s preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity’s internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Home as of December 31, 2016, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited the Home's 2015 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated May 17, 2016. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2015 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Hinkle & Landers, P.C.

Hinkle + Landers, P.C.
Albuquerque, NM
May 26, 2017

MANUELITO NAVAJO CHILDREN'S HOME, INC.
STATEMENTS OF FINANCIAL POSITION
As of December 31, 2016, With Comparative Totals for 2015

	<u>Notes</u>	<u>2016</u>	<u>2015</u>
ASSETS			
Current Assets			
Cash and cash equivalents:			
Unrestricted	B	\$ 57,657	220,495
Held for others		<u>1,486</u>	<u>1,485</u>
Total cash and cash equivalents		59,143	221,980
Accounts receivable, net		9,819	18,945
Current portion of notes receivable	E	<u>3,216</u>	<u>3,121</u>
Total current assets		72,178	244,046
Non-current Assets			
Investment in land	D	5,470	5,470
Notes receivable, net of current portion	E	<u>60,000</u>	<u>63,215</u>
Total non-current assets		65,470	68,685
Property and equipment, net	C	<u>349,551</u>	<u>378,772</u>
Total assets		\$ <u>487,199</u>	<u>691,503</u>
LIABILITIES AND NET ASSETS			
Current Liabilities			
Accounts payable	\$	9,828	6,023
Accrued expenses		18,693	19,530
Deferred tuition revenue		-	2,331
Funds held for children		<u>1,486</u>	<u>1,485</u>
Total current liabilities		<u>30,007</u>	<u>29,369</u>
Total liabilities		<u>30,007</u>	<u>29,369</u>
Net Assets			
Unrestricted:			
Net investment in property and equipment		349,551	378,772
General operating		<u>107,641</u>	<u>283,362</u>
Total unrestricted		<u>457,192</u>	<u>662,134</u>
Total liabilities and net assets		\$ <u>487,199</u>	<u>691,503</u>

SEE INDEPENDENT AUDITOR'S REPORT
The accompanying notes are an integral part of these financial statements

MANUELITO NAVAJO CHILDREN'S HOME, INC.
STATEMENT OF ACTIVITIES
For The Year Ended December 31, 2016, With Comparative Totals for 2015

	2016	2015
Revenue, support, and gains:		
Contributions:		
Donations - home	\$ 715,546	1,163,797
Donations - in-kind	7,870	10,684
Donations - school	6,353	6,167
Total support	729,769	1,180,648
Revenue and gains:		
School income	66,001	64,964
Special events	30,455	40,404
Less: cost of direct benefits	(6,000)	(7,424)
Net special events	24,455	32,980
Rental income	6,970	3,719
Interest income	1,941	2,033
Miscellaneous	656	579
Dividends and royalties	342	357
Total revenue	100,365	104,632
Total revenue and support	830,134	1,285,280
Expenses:		
Operating expenses:		
Program services	703,165	716,221
General and administrative	219,208	219,573
Fundraising	112,703	110,495
Total operating expenses	1,035,076	1,046,289
Total expenses	1,035,076	1,046,289
Change in net assets	(204,942)	238,991
Net assets, beginning of year	662,134	423,143
Net assets, end of year	\$ 457,192	662,134

SEE INDEPENDENT AUDITOR'S REPORT
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MANUELITO NAVAJO CHILDREN'S HOME, INC.
SCHEDULE OF FUNCTIONAL EXPENSES
For The Year Ended December 31, 2016, With Comparative Totals for 2015

	Programs	General and Administrative	Fundraising	2016 Total	2015 Total
Personnel services:					
Salaries, wages and other compensation	\$ 302,029	98,723	50,038	450,790	439,909
Payroll taxes	23,522	7,689	3,897	35,108	33,844
Employee benefits	143,913	47,040	23,842	214,795	179,048
Total personal services	469,464	153,452	77,777	700,693	652,801
Other expenses:					
Utilities	65,918	22,032	888	88,838	76,112
Other school expenses	26,204	-	-	26,204	29,272
Food	14,791	612	4,344	19,747	20,666
Auto expense	4,764	2,024	6,980	13,768	17,605
Miscellaneous	13,035	252	-	13,287	17,088
Bad debt	12,484	-	-	12,484	-
Repairs & maintenance	9,911	192	-	10,103	26,721
Bulletins	6,491	88	3,197	9,776	6,424
Lodging	2,286	58	7,261	9,605	8,911
Insurance	5,535	2,378	735	8,648	59,078
Telephone	5,294	2,596	621	8,511	10,753
Allowances-children	8,104	-	-	8,104	10,435
Contract labor	8,000	-	-	8,000	8,300
Supplies	2,788	26	3,792	6,606	6,136
Travel	4,255	-	2,332	6,587	6,327
Taxes	3,553	1,161	589	5,303	3,517
Office expense	1,053	1,034	2,470	4,557	2,706
Dues & memberships	2,572	1,177	-	3,749	4,759
Postage	2,262	-	1,369	3,631	3,169
Medicines & doctors	2,235	-	-	2,235	10,488
Fees and permits	1,198	318	291	1,807	1,053
Equipment and facilities	1,193	-	7	1,200	1,200
Incidental children's expenses	198	-	-	198	130
Advertising	103	-	50	153	499
Clothing	83	-	-	83	241
Legal & accounting	29	-	-	29	62
Interest	-	-	-	-	2,958
School tuition	-	-	-	-	1,395
Total other expenses	<u>204,339</u>	<u>33,948</u>	<u>34,926</u>	<u>273,213</u>	<u>336,905</u>
Total expenses before depreciation	673,803	187,400	112,703	973,906	989,706
Depreciation	29,362	31,808	-	61,170	56,583
Total expenses	<u>\$ 703,165</u>	<u>219,208</u>	<u>112,703</u>	<u>1,035,076</u>	<u>1,046,289</u>

SEE INDEPENDENT AUDITOR'S REPORT
The accompanying notes are an integral part of these financial statements

MANUELITO NAVAJO CHILDREN'S HOME, INC.

STATEMENT OF CASH FLOWS

For The Year Ended December 31, 2016, With Comparative Totals for 2015

	<u>2016</u>	<u>2015</u>
CASH FLOWS FROM OPERATING ACTIVITIES:		
Donations	\$ 721,899	1,169,964
Dividends and royalties	342	357
Interest income	1,941	2,033
Miscellaneous sales	656	579
Rental income	6,970	3,719
School income	54,312	50,652
Special event revenue	<u>30,455</u>	<u>40,404</u>
Total cash received	816,575	1,267,708
Less:		
Cash paid to suppliers and employees	946,953	986,661
Interest paid	<u>3,631</u>	<u>3,169</u>
Total cash paid out	<u>950,584</u>	<u>989,830</u>
Net cash provided (used) by operating activities	(134,009)	277,878
CASH FLOWS FROM INVESTING ACTIVITIES:		
Changes in funds held for children	1	(222)
Purchase of fixed assets	<u>(31,949)</u>	<u>(10,012)</u>
Net cash provided (used) by investing activities	(31,948)	(10,234)
CASH FLOWS FROM FINANCING ACTIVITIES:		
Payment of notes payable	-	(123,500)
Proceeds received from notes receivable	<u>3,120</u>	<u>3,029</u>
Net cash provided (used) by financing activities	3,120	(120,471)
Net increase (decrease) in cash	(162,837)	147,173
Cash and cash equivalents, beginning of year	<u>221,980</u>	<u>74,807</u>
Cash and cash equivalents, end of year	\$ <u>59,143</u>	<u>221,980</u>

Reconciliation of changes in net assets to cash provided (used) by operating activities

Change in net assets	\$ (204,942)	238,991
Adjustments to reconcile change in net assets to net cash used by operating activities:		
Depreciation	61,170	56,583
Bad debt expense	12,484	-
Decrease (increase) in accounts receivable	(3,358)	(8,364)
Decrease (increase) in prepaid expenses	-	161
(Decrease) increase in accounts payable	3,805	(14,707)
(Decrease) increase in accrued expenses	<u>(837)</u>	<u>3,738</u>
Net cash (used) provided by operating activities	\$ <u>(134,009)</u>	<u>277,878</u>

SEE INDEPENDENT AUDITOR'S REPORT

The accompanying notes are an integral part of these financial statements

MANUELITO NAVAJO CHILDREN'S HOME, INC.

NOTES TO FINANCIAL STATEMENTS

For The Year Ended December 31, 2016, With Comparative Totals For 2015

NOTE A – SUMMARY OF ACCOUNTING POLICIES

The audited financial statements are presented for the Manuelito Navajo Children's Home, Inc. (The Home). The Home, located near Gallup, New Mexico, operates group residential sites for boys and girls through high school age. The Home is a ministry of the Gallup Church of Christ. The members of the Board of Directors of the Home are required to be members of the Church of Christ.

In July 2007, the Home opened the Gallup Christian School (GCS) on the grounds of the Home. The school provides quality education from Preschool through Twelfth grade. GCS's teachers and administration are dedicated Christian professionals who challenge their students toward academic and moral excellence.

The Home is exempt from income tax under Section 501(c)(3) of the U.S. Internal Revenue Code and comparable state law, and contributions to it are tax deductible within the limitations prescribed by the Code. The Home has been classified as a publicly supported organization, which is not a private foundation under Section 509(a) of the Code. The Home's programs are supported primarily by contributions and school tuition.

Classes of Net Assets

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board in its Accounting Standards Codification 958-205, *Financial Statements of Not-for Profit Organizations* and subsections (FASB ASC). Under ASC 958-205, the Home is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

- a) Unrestricted amounts are those currently available at the discretion of the Board of Directors for use in the Home's programs, and those resources invested in land, buildings, and equipment.
- b) Temporarily restricted amounts are those which are restricted by donors for specific operating purposes or for the acquisition of land, buildings, and equipment.
- c) Permanently restricted amounts are those restricted by donors in perpetuity as endowments.

All contributions are considered available for unrestricted use, unless specifically restricted by the donor or subject to other legal restrictions.

Donor-restricted contributions whose restrictions are met in the same reporting period are reported as unrestricted income and gains.

Income Taxes

The Home operates as a not-for-profit corporation and has received exempt status under Section 501(c)(3) of the Internal Revenue Code, and has been designated as an organization other than a private foundation. Contributions to the organization qualify for the charitable contributions deduction to the extent provided by Section 170 of the Internal Revenue Code.

Uncertain Tax Positions

The Home files their Federal Form 990 tax return in the U.S. federal jurisdiction and the online charitable registration in the Office of the Attorney General for the State of New Mexico. The

MANUELITO NAVAJO CHILDREN'S HOME, INC.

NOTES TO FINANCIAL STATEMENTS

For The Year Ended December 31, 2016, With Comparative Totals For 2015

Home is generally no longer subject to examination by the Internal Revenue Service and the New Mexico Taxation and Revenue Department for fiscal years before 2013. The Home is not currently under audit nor has the organization been contacted by any of these jurisdictions. Management believes that they are operating within their tax-exempt purpose.

The Home recognizes interest accrued related to unrecognized tax benefits in interest expenses and penalties in operating expenses, when applicable. No provision for the effects of uncertain tax positions has been recorded for the years ended December 31, 2016 or 2015.

Impairment of Long-Lived Assets

The Home accounts for long-lived assets in accordance with the provisions of FASB ASC 360-10 and subsections, *Accounting for the Impairment of Long-Lived Assets*. ASC 360-10 requires that long-lived assets be reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount of an asset may not be recoverable. Recoverability of assets to be held and used is measured by a comparison of the carrying amount of an asset to future undiscounted net cash flows expected to be generated by the asset. If such assets are considered to be impaired, the impairment to be recognized is measured by the amount by which the carrying amount of the assets exceeds the fair value of the assets. Assets to be disposed of are reported at the lower of the carrying amount or the fair value less costs to sell. Management does not believe impairment indicators are present as of December 31, 2016.

Donated Assets, Materials and Services

Contributions of services and materials are recognized in the accompanying financial statements in accordance with FASB ASC 958-605-25-16, *Accounting for Contributions Received and Contributions Made*; if the services received enhance or create non-financial assets, require specialized skills, are provided by individuals possessing those skills and would typically need to be purchased if not provided by donation.

During the years ended December 31, in-kind contributions of goods and materials to the Home were determined at fair market values. Below is a breakdown of the in-kind contributions the Home received:

Type	2016	2015
Food	\$ 6,460	7,107
Goods and materials	1,410	3,577
Total	\$ 7,870	10,684

The Home receives donated clothing, food, supplies, etc. from corporations and individuals. The donations are recorded at estimated fair value on the date of contribution. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted contributions. In the absence of any donor-imposed restrictions on the use of assets, the Home reports gifts of long-lived assets as unrestricted support in the period received. The Home has no donor restricted property and equipment to report in 2016 or 2015.

Summary of Fair Value Exposure

FASB ASC 820-10, *Fair Value Measurement* and subsections, establishes a framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurement) and the lowest priority to unobservable inputs (level 3 measurements). (The

MANUELITO NAVAJO CHILDREN'S HOME, INC.

NOTES TO FINANCIAL STATEMENTS

For The Year Ended December 31, 2016, With Comparative Totals For 2015

inputs and methodology used for valuing the Home's financial assets and liabilities are not indicators of the risks associated with those instruments.) The three levels of the fair value hierarchy under ASC 820-10 are as follows:

Level 1 – Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the organization has the ability to access.

Level 2 – Inputs to the valuation methodology include:

- Quoted prices for similar assets or liabilities in active markets;
- Quoted prices for identical or similar assets or liabilities in inactive markets;
- Inputs other than quoted prices that are observable for the asset or liability;
- Inputs that are derived principally from or corroborated by observable market data by correlation or other means.

If the asset or liability has a specified (contractual) term, the Level 2 input must be observable for substantially the full term of the asset or liability.

Level 3 – Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The following table sets forth by level, within the fair value hierarchy, the Home's financial assets measured at fair value as of December 31:

		<u>Level 3</u>	
		<u>2016</u>	<u>2015</u>
Investment in land	\$	<u>5,470</u>	<u>5,470</u>

The following assumptions were used to estimate the fair value of the assets included in the table above:

- Investment in land – Asset has been valued at estimated fair market value at time of donation based on an appraisal conducted at that time. There have been no changes in valuation techniques and related inputs.

The table below reconciles the beginning and ending balances for assets measured at fair value on a recurring basis using significant unobservable inputs (Level 3):

		<u>Investment in Land</u>	
		<u>2016</u>	<u>2015</u>
Beginning balance	\$	5,470	5,470
Purchases, issuance, and settlements		-	-
Ending Balance	\$	<u>5,470</u>	<u>5,470</u>

MANUELITO NAVAJO CHILDREN'S HOME, INC.
NOTES TO FINANCIAL STATEMENTS
For The Year Ended December 31, 2016, With Comparative Totals For 2015

Fair Value of Financial Instruments

The carrying amounts of cash and cash equivalents, receivables, payables, accrued expenses, and other liabilities approximate fair value due to the short maturity periods of these instruments. The fair value of long-term debt is the carrying value due to the adjustable market rate of interest.

Functional Expenses

The Home classifies expenses into three functions: Program Services, General and Administrative, and Fundraising. Program Services includes all funds expended directly or indirectly to support the programs of the Home. General and Administrative expenses represent administrative costs and costs associated with public information and donor accountability. Fundraising expenses consist of expenses related to the solicitation of contributions.

Cash and Cash Equivalents

For purposes of the statement of cash flows, the Home considers all unrestricted highly liquid investments with an initial maturity of three months or less to be cash equivalents.

Receivables

Accounts receivable are stated at unpaid balances. The Home provides for losses on accounts receivable using the allowance method. The allowance is based on experience, third-party contracts, and other circumstances, which may affect the ability of customer to meet their obligations. For the years ended December 31, 2016 and 2015, allowance for uncollectible accounts totaled \$0.

Receivables are considered impaired if full principal payments are not received in accordance with the contractual terms. It is the Home's policy to charge off uncollectible accounts receivable when management determines the receivable will not be collected.

Notes receivable are reported at their outstanding principal adjusted for any applicable discounts. Discounts on notes receivable are amortized to income using the interest method over the remaining period to contractual maturity, adjusted for anticipated prepayments. Notes receivable are considered by management to be fully collectible and, accordingly, no allowance for doubtful accounts is considered necessary. In making that determination, management evaluated the financial condition of the borrower's, the estimated value of the underlying collateral if applicable, and current economic conditions. Past due status is determined based on contractual terms. Loans are considered impaired if full principal or interest payments are not anticipated in accordance with the contractual terms.

Property and Equipment

Property and equipment are valued at cost at date of purchase or fair market value at the date of receipt, if donated. All purchases more than \$1,000 are capitalized. Donations of property and equipment are reported as unrestricted support unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted support. Absent donor stipulations regarding how long those donated assets must be maintained, the Home reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. The Home reclassifies temporarily restricted net assets to unrestricted net assets at that time.

MANUELITO NAVAJO CHILDREN'S HOME, INC.

NOTES TO FINANCIAL STATEMENTS

For The Year Ended December 31, 2016, With Comparative Totals For 2015

Depreciation is provided on the straight-line method over the estimated useful lives of the assets and is accounted for in the property and equipment fund and allocated to each function based upon utilization. Estimated useful lives for the purposes of depreciation are as follows:

<u>Classification</u>	<u>Depreciable Lives (in years)</u>
Land	Perpetuity
Land Improvements	15
Furniture & Fixtures	5-10
Building & Improvements	10-50
Vehicles	5-10
Tanks & Pumps	10 Years

Gains and losses on the disposition of property and equipment and investment assets are included in current funds - unrestricted.

Public Support, Revenue and Expenses

Contributions income is recorded when cash is received or when ownership of donated assets is transferred. Bequests are recorded as income at the time the Home has an established right to the bequest and the proceeds are measurable. Expenses are recorded when incurred in accordance with the accrual basis of accounting.

Advertising/Promotion

Advertising/promotion costs are expensed as incurred. For the years ended December 31, 2016 and 2015, advertising expenses incurred totaled \$153 and \$499, respectively.

Use of Estimates

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that effect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Comparative Financial Information

The financial statements include certain prior-year summarized comparative information in total, but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with U.S. generally accepted accounting principles. Accordingly, such information should be read in conjunction with the Home's audited financial statements for the year ended December 31, 2015 from which the summarized information was derived.

NOTE B – CASH AND CASH EQUIVALENTS

The Home considers all unrestricted highly liquid investments with an initial maturity of three months or less to be cash equivalents. Cash and cash equivalents consist of the following at December 31:

<u>Description</u>	<u>Location</u>	<u>2016</u>	<u>2015</u>
Checking and savings	Local banks	\$ 57,577	220,415
Children's checking	Local banks	1,486	1,485
Petty cash	On site	80	80
Total cash		\$ <u>59,143</u>	<u>221,980</u>

MANUELITO NAVAJO CHILDREN'S HOME, INC.
NOTES TO FINANCIAL STATEMENTS
For The Year Ended December 31, 2016, With Comparative Totals For 2015

NOTE C – PROPERTY AND EQUIPMENT AND DEPRECIATION

Property and equipment consists of the following as of December 31:

<u>Type</u>	<u>2015</u>	<u>Additions</u>	<u>Deletions</u>	<u>2016</u>
Depreciable property and equipment				
Land improvements	\$ 4,302	-	-	4,302
Furniture and equipment	142,625	-	-	142,625
Buildings and improvements	939,866	26,949	-	966,815
Vehicles	173,725	5,000	-	178,725
Tanks and pumps	15,383	-	-	15,383
Total depreciable property and equipment	1,275,901	31,949	-	1,307,850
Less accumulated depreciation	(968,129)	(61,170)	-	(1,029,299)
Subtotal depreciable property & equipment (net)	307,772	(29,221)	-	278,551
Land	71,000	-	-	71,000
Total property and equipment (net)	\$ 378,772	(29,221)	-	349,551

Depreciation expense for the years ended December 31, 2016 and 2015 was \$61,170 and \$56,583, respectively.

NOTE D – INVESTMENTS

Investments consist of land that was donated to the Home. The policy of the Home is to recognize all realized and unrealized gains/losses in the current year.

Land is reported at the appraised value on the date of contribution. The investment in land is reported on the financial statements as a non-current asset.

Please see Note A – Summary of Fair Value Exposure for more information.

NOTE E – NOTES RECEIVABLE

In June 2004, the Home received a promissory note for \$95,943 representing the current value of a property sold by Ivanhoe Church of Christ. The note has an interest rate of 3% and matures in July 2032.

The following schedule represents the remaining balance on the note receivable as of December 31:

	<u>2016</u>	<u>2015</u>
Promissory note receivable (property)	\$ 63,216	66,336
Less current portion	(3,216)	(3,121)
Notes receivable, net of current portion	\$ 60,000	63,215

NOTE F – COMPENSATED ABSENCES

The Home's policy states that employees are entitled to paid vacation and paid sick days, depending on job classification, length of service, and other factors. Employees are not paid out for their unused vacation at the time of separation. As a result, there are no accrued compensated absences liabilities as of December 31, 2016 and 2015.

NOTE G – PENSION PLAN

The Home has a pension plan sponsored by Mass Mutual. All employees involved in the plan receive a monthly amount which is used towards retirement. The amount varies depending upon the employee. Each employee has the choice of putting the funds in a TSA. Employees have the option of deducting more from their own pay. Pension plan contributions totaled \$5,400 and \$7,612 at December 31, 2016 and 2015, respectively.

MANUELITO NAVAJO CHILDREN'S HOME, INC.
NOTES TO FINANCIAL STATEMENTS
For The Year Ended December 31, 2016, With Comparative Totals For 2015

NOTE H – CONCENTRATION

As of December 31, details of revenue recorded by the Home from concentrated sourced include:

<u>Source</u>	<u>2016</u>	<u>%</u>	<u>2015</u>	<u>%</u>
Donations	\$ 721,899	87%	1,169,964	91%
School income (tuition/registration)	66,001	8%	64,964	5%
Special events	30,455	4%	40,404	3%
	<u>\$ 818,355</u>		<u>1,275,332</u>	
Total revenue (excluding in-kind revenue)	\$ 828,259		1,282,020	
Percentage of revenue	99%		99%	

NOTE I – RECLASSIFICATION

Certain expenses may have been reclassified for presentation in the 2016 financial statements which may not conform to 2015 presentation.

NOTE J – EVALUATION OF SUBSEQUENT EVENTS

Subsequent events are events or transactions that occur after the Statement of Financial Position date but before the financial statements are issued. The Home recognizes in the Financial Statements the effects of all subsequent events that provide additional evidence about conditions that existed at the date of the Statement of Financial Position, including the estimates inherent in the process of preparing the financial statements. The Home's financial statements do not recognize subsequent events that provide evidence about conditions that did not exist at the date of the Statement of Financial Position but arose after the Statement of Financial Position date and before Financial Statements are available to be issued. The Home has evaluated subsequent events through May 26, 2017, which is the date the Financial Statements were available to be issued.